ECE398 Funding Proposal
2-3 page proposal written for the purpose of obtaining funding for a project idea you have.

Semester _______ Project No.________

Title, Names, Abstract
(Total Possible – 5) _______
A 200 word section that summarizes the entire project, including the: project, ask, budget, timeline, and impact.

Project Description
(Total Possible – 10) _______
1. What is the problem?
2. What is your solution?
3. Why is your solution better than existing solution?
4. What are the project’s objectives?

Team
(Total Possible - 5) _______
1. Who is on your team?
2. Why are you the right people for the job?

The “Ask”
(Total Possible – 5) _______
1. What are you asking for?
2. What will you deliver for this “ask”?

Budget (itemized)
(Total Possible – 5) _______
1. What will your labor costs be?
2. Capital costs?
3. Recurring costs?

Timeline
(Total Possible – 5) _______
1. What is your schedule?
2. Who will take responsibility for each part of the project?

Long-term impact of the project/conclusion
(Total Possible – 5) _______

Technical writing
(Total Possible – 10) _______
1. Quantities expressed with number, space, and correct unit symbol.
2. Abbreviations defined at first use and used consistently thereafter.
3. Needless words and language omitted.
4. Every sentence is clear and readable.
5. Figures/Tables/Equations (if any) properly labeled and readable with captions.
6. References properly cited in IEEE format.

Total points (Total Possible – 50) _______