

CATME student guide

CATME, among other uses, is a peer evaluation tool that we use to assess the active participation of students throughout the semester.

We will complete two evaluations throughout the semester, one at mid-term and one at end-of-term. While both will earn a grade for completion of the review (evaluating your peers), only the second evaluation will affect your personal gradebook score based on your peers' evaluation of your participation and conduct as a team member. You should use feedback from the first review to improve your performance for the remainder of the semester.

Start of Semester

Early in the semester you will receive an email that you have been added to a course. When you get this email, you will need to log in just to make sure that you have access to the CATME tool.

<https://www.catme.org/login/index>

Middle of Semester

Sometime near the middle of the semester you will be notified that the initial CATME survey has been released. You will need to log into CATME and do the following:

1. Complete the rater practice so that you get a sense of how the CATME evaluation works and how to be fair.
2. Complete an evaluation of your peer teammates.

After the survey closes, you will be able to log back in and see the results. If you are unhappy with those results, please discuss with your teammates or TA and determine what courses of action need to be taken.

End of Semester

Near the end of the semester, you will need to complete another CATME survey to assess how your team/teammates functioned throughout the entire semester. The procedure is identical to the process for the initial survey. The peer reviews will generate an adjustment factor that will provide a different weighting to the grades of each individual teammate on the grades related to the final project.

Need additional help?

CATME has a fairly comprehensive FAQ. This is the best place to start:

<https://info.catme.org/student/student-help/faq/>

The CATME evaluation is being coordinated by TA Judy Hutson, if you have additional questions please contact her at jhutson2@illinois.edu.